

# Bicycle Nova Scotia Board of Directors

lola's boardroom

Wednesday, Nov. 9, 2016

## Minutes

1 of 6

**Present:** Mary-Ellen Donovan, lola doucet, Sherry Huybers, Allan Scott, Zach Steinman, Susanna Fuller, Chuck Sutton, Ben Buckwold, Madelaine Lawler, Bob White

**Regrets:** Mike Kennedy, Alan Avis, Peter Williams, Jon Burgess, Lorenzo Caterini, Adam Barnett, Ryan Lindh,

	ITEMS	DISCUSSION POINTS	ACTIONS/DECISIONS
1.	<b>Bring to Order/Approval of Minutes</b>	<p>lola called the meeting to order at 6:38 pm.</p> <p>Action items from the October, 2016 minutes were discussed.</p>	<p><i><b>Motion: To approve October minutes</b></i> <i>Moved by Zach, seconded by Susanna</i> <i>(Motion Carried)</i></p>
2.	<b>Agenda</b>	<p>Approved as amended</p>	<p><i><b>Motion: To approve agenda as amended</b></i> <i>Moved by Mary-Ellen, seconded by Alan</i> <i>(Motion Carried)</i></p>
3.	<b>Cycling Canada Congress</b>	<p>lola discussed what happened at the Cycling Canada Congress which included:</p> <ul style="list-style-type: none"><li>• Women in cycling survey results</li><li>• BMX freestyle integration</li><li>• Amendment of Board residence</li><li>• Development of Next Gen program</li><li>• Baseline targets for National teams</li><li>• Can Bike transfer</li><li>• Insurance options</li><li>• How to grow youth in cycling</li><li>• UCI data request – unique identifiers</li><li>• Cyling online commissaire course</li><li>• Disc brake use</li><li>• Antidoping policy – adopt</li><li>• Pedal magazine</li></ul>	<p><i><b>Action: Madeline to look into RBC grant for coaching</b></i></p> <p><i><b>Action: Susanna to set up meeting with Caroline Townsend at Sport NS for media communication</b></i></p> <p><i><b>Action: Sherry, Susanna, and Madeline to do story on Lorenzo as well as fill out Athlete of the Month</b></i></p>

		<ul style="list-style-type: none"> <li>• Midpoint CG youth games</li> <li>• Strategic planning outline</li> <li>• Torchy Peden Award – BNS won</li> </ul>	
4.	<b>Awards</b>	<p>Awards banquet was discussed</p> <p>Race organizers meeting to be held prior to the banquet</p>	<p><b><i>Motion: To name Lorenzo as male athlete of the year</i></b>  <i>Moved by lola, seconded by Zach</i>  <i>(Motion Carried)</i></p> <p><b><i>Motion: To name Mackenzie Myatt as female athlete of the year</i></b>  <i>Moved by Sherry, seconded by Alan</i>  <i>(Motion Carried)</i></p> <p><b><i>Action: Zach, lola, Ryan to update race organizers' criteria prior to the meeting</i></b></p>
5.	<b>Insurance and Public Accounts</b>	<p>The Public Accounts committee met and Mary Ellen discussed outcomes of the meeting (see appendix A for details). Mary Ellen noted that the main thing to consider is the drafting of a letter to help advocate for expanded criteria for ACOA funding for Blue Route</p> <p>Mary Ellen has reported looking into the insurance products offered by Marsch. Brett Stewart at CCC said that there is no coverage through Holman Insurance for the Blue Route. CCC is disinclined to making changes in the policy.</p>	<p><b><i>Action: Mary Ellen to draft this letter</i></b></p> <p><b><i>Action: Mary Ellen to put together a document on what is a sanctioned event and give to lola before sending to CCC</i></b></p>
6.	<b>Strategic Planning</b>	<p>Discussion of the spreadsheet sent by Susanna took place</p>	<p><b><i>Action: Everyone to look at spreadsheet sent by Susanna and fill in progress to date.</i></b></p> <p><b><i>Action: A committee to be struck to update progress and direction of strategic planning.</i></b></p>

7.	<b>Sector Updates</b>	Jon gave an update on cross nationals.	
8.	<b>Short Items</b> Board responsibility  Sponsorship  Trail Forks  Legal work	Susanna explained a document that would be good for new and current board members to read  Discussion of funding methods to avoid fees  Approached BNS to connect  lola reported Registry of Joint Stocks is updated	<i>Action: lola to clean up bylaws from previous AGM and resubmit</i>
	<b>Next meeting</b>	<b>Nov. 16, 2016 at 6:30</b>	<i>Action: lola to determine the venue for the next meeting.</i>
	Adjourn	Bob motioned the meeting adjourn at 8:45 pm	

**Submitted by: Sherry Huybers**

## Appendix A – Sector Reports

### Co-President (Competition)

attended the Cycling Canada Congress in Ottawa

- attended the CCC Women's Task Force meeting in Ottawa
- attended RAP meeting and finalized Madeline's contract with Susanna
- attended Performance Pathways Initiative workshop w/ Jon and Sherry
- attended McDonald Park meeting to answer questions
- launched Sponsorship Page w/ Adam
- worked w/ Adam, Ryan and Zach on Awards Night - Nominations have been posted. Still need to order Awards and confirm venue.

### Co-President – Susanna

I have been:

- working with RAP organizations and lola to get Madeline's contract in good shape and signed
- working with Ben on trying to sort out ACOA funding dispersement
- reviewing strategic plan and progress to date
- following public accounts process
- Blue Route team meeting
- semi-regular meetings with Ben
- meeting with Adam on contract clarification for coming year

- following up on WOW for 2016 year

Susanna

### **Treasurer**

This month:

- Attended stormy bike summit in Pictou (well done team!)
- Remapped financial reporting to allow for better segmented approach to accounting (to enable us to better track progress by sector/project) - see attached memo and account breakdown
- Met with Ben and Madeline to complete data entry on all transactions year to date, not submitted to SNS for entry
- Worked with finance team to invest savings in a higher interest GIC to earn money on idle funds

### **VP MTB**

- Attended Cycling Canada Conference. Some relevant highlights. lola will fill in no doubt fill you in more . . .
- New UCI ID coming online for 2017. Will be ready to launch Jan 1 (in theory). No more CANYYYMMDD system for your code will be a new 11 digit code unique to you for life. Long term will be great for tracking athlete performance and stats but may be a minor main short term. We may need to swap to CCN for our licensing in order to ease into the system as UCI and Cycling Canada will need easy access to some of our data. System is not ready yet though so we can't get up and running with it, sorry mr. register this may end up being very last minute...
- BMX freestyle is in the work still for UCI sanctioning and we will be able to host sanctioned events. I'll follow up with CC to ensure we are kept in the loop as for as event standards, what is insurable, event format, etc.. I can foresee this being potentially great for skate park riders and maybe even dirt jumpers. New members and more events in NS sounds like a win to me.
- Velo NB, Cycling PEI and Bicycle NL are interested in working together on a Atlantic Series again. I am optimistic that something can be made to work that would be of benefit to all. However, it may be too late in the year to get this up and going in full force for 2017 and maybe a 2018 series might be a better idea. Potentially even a Atlantic Championships endorsed by the PSO's for Road, XC, DH would be better as a series with events in each province, for each race type is a bit of more serious endeavour. I'm going to chat further with the other PSO's and see what their goals are and how they feel this could be worked out and report back when I have more details. I'd ask to put it to a vote before going forward with anything officially, but for now I'd like to explore the options and how they may benefit us.
- Meet with Andrew from Cycling Canada in regards to Canada Cup venues in NS. Got some great feedback regarding the course and facilities set up for Kentville. All seems very positive there, no major problem spots were pointed out, so I'm feeling pretty good on that. His input was also very helpful with some staging issues I was working out and I believe I have a better handle on our start / finish / feed zones now as a

result. Ian also meet with the crew at Keppoch and viewed their site as well. I hope to meet with a rep from Keppoch soon as they have a new volunteer there who seems keen on working closer with BNS and my event in Kentville with TrailFlow.

- Event points for XC and Gravity are all ready to go and I'll forward over a copy for posting in the next day or two after a final check over.

I think thats all for now.

Ohh one question thou.. Any chance of getting BNS mail server info so can send out from my BNS email instead of my work email?

Thanks,

Ryan Lindh  
VP MTB Competition

### **Director At Large**

As requested here are the notes re the Public Accounts Committee meeting of November 9th:

Sustainable Transportation was the subject of the November 9th, 2016 meeting of the province's all-party Public Accounts Committee meeting with Blue Route being one of the subtopics covered. The presentation was led by the Deputy Minister of Energy, Murray Coolican, with support from Mana Wareham, the Energy rep on the Blue Route Team, Nancy Rondeaux, Manager of Energy Policy, and Troy Webb PEng, representing TIR and also a member of the Blue Route team. The key points from the meeting relative to BNS are that (1) Clearly the Blue Route project is an integral part of the provincial Active Transportation strategy. (2) All parties were very supportive of the Blue Route initiative, (3) Joachim Stroink MLA indicated his support for a shorter project time frame than the current 20 years (closer to 30 plus at the moment). (4) Energy will propose to the 2017/18 budget process continuing the Connect2 program funding for another year with a review of program effectiveness at the end of the next fiscal period. (5) Joachim Stroink MLA, indicated that the Blue Route should be designed also for roller bladers and skate boarders.

M.E.Donovan QC