

Bicycle Nova Scotia Job Posting: Active Transportation Development Officer

Bicycle Nova Scotia is the provincial organization representing all cyclists, including sport, recreation and transportation. Our goal is to grow all types of cycling in Nova Scotia, with a view towards increasing participation across the sport as well as growing active transportation.

Bicycle Nova Scotia (BNS) is accepting applications for the position of **Active Transportation Development Officer**.

This is a 240hr, 6-8 week summer employment opportunity.

The successful candidate:

- Must have been a full-time student in previous academic year, with intent to return to full-time studies in upcoming academic year.
- Be between 15 and 30 years of age.

Additional desired qualities include:

- Have strong communication and organizational skills
- Familiarity with active transportation planning subject matter, including basic design of bicycle facilities
- Knowledgeable about needs of people who bicycle.
- Understanding of basic land use planning
- GIS mapping skills
- Graphic presentation skills
- Adept at working within a team environment

Responsibilities include but are not limited to:

Reporting to the Director of Bikeways and Blue Route Implementation of BNS, the Active Transportation Development Officer will assist with planning and development tasks related to the Blue Route Provincial Cycling Network, such as:

- Supporting bicycle route feasibility studies
- Supporting bicycle route wayfinding signage project
- Assisting with public engagement
- Report writing and research
- Administration of Bicycle Friendly Certification program
- Developing bi-weekly project reports to the Director of Bikeways and Blue Route Implementation
- Delivering an end of term presentation to the Board of Directors of BNS on key lessons learned and recommendations

Compensation: The hourly wage of this position is \$15.00/hr.

Interested applicants must submit cover letter and resume to: Bicycle Nova Scotia 5516 Spring Garden Road Halifax 4th Floor, NS, B3J 1G6 or email: admin.staff@bicycle.ns.ca. Please include 2 references in your cover letter.

Deadline for Application is: July 5th, 2018.