

Bicycle Nova Scotia Board of Directors Meeting
January 26, 2014
Mona Campbell Building – Dalhousie University
Halifax, NS

Secretary: Darren Scott Chair: Jamie Lamb

Present: Jamie Lamb – President
 Darren Scott – Secretary
 Kimberly Hoffman – Treasurer
 Randy Comeau – VP MTB Competition
 Lawrence Plug – VP MTB Trails
 Simon Myatt – Athlete and Coach Development
 Kaarin Tae – Registrar
 Zach Steinman – VP Road Competition
 Martin Austin – Events Coordinator
 Keith Croucher – VP MTB Trails
 lola doucet – Director at Large
 Adam Bowes – Director at Large
 Ben Buckwold – Director of Bicycling Culture
 David Hayles – VP Touring and Trails

Regrets: Aaron Perrott – VP BMX
 Susanna Fuller – VP REBA

- Meeting called to order and quorum established at 6:37pm
 - The agenda for current meeting was reviewed and accepted as put forward.
1. Introductions around the table
 - Jamie reviewed the structure, responsibilities and process of the board. The goal is to keep topics high level at meetings.
 - Sectors should have a structure similar to the board with a president (the sector VP) and committee members.
 - It should have plans for the year and then take on tasks to accomplish those plans.
THINK: What do we want to improve/change/implement this year?
 - Sectors are to run their areas within the bylaws and guidelines of BNS
 - Directors at Large are at the table to give a vote and their input. They are free to plan and take on individual projects that fit within the sectors. They are encouraged to work with the sector VPs.
 2. Meeting schedule
 - The meeting schedule was set for the spring sessions as follows
February 26
March 26

April 23

May 21 * location to be determined as regular location will not be available

June 25

3. Budgets

- There is a change this year with moving to a total budget request at the beginning of the year, no longer “requests as needed”
- Changes or requests can still be made during the year. Email voting on amounts under \$500 is allowed.
- **Next Step** – Sector VPs are to prepare their budget requests and forward to Kimberly prior to the next meeting February 26.

4. Kyle’s Work

- New and updated information needs to be sent to Kyle to keep the webpage updated and fresh. Get things to Kyle to post.
- **Vote:** Present Kyle with the \$150 honorarium in recognition for his work. Motion/second: Darren/Randy. Vote was unanimous.

5. Sector Reports:

Ben:

- Provided an update on the block funding request preparation. On track for completion.
- A request of details records of events and projects with the successes to facilitate the preparation of these types of reports.
- Randy commented that uses an exit form for organizers to complete that could be modified to include the participants and all volunteers as this helps with amalgamating the information at the end of the year.
- Preparing a request for funding to QUEST for the Blue Route launch.
- Ben will head an insurance review project to determine what options are available for clubs.
- Sarah is receiving email requests for information from the public. It was determined that these emails can be sent to the sector VP responsible for the topic of the question.

Simon:

- Coaching courses planned for the year for both entry level and current coaches
- Elite athlete development is now in year one of the four year plan for 2017 Canada Games

Martin:

- Identified a potential issue with race licenses expiring at the end of the calendar year where there are now events being developed that span over two calendar years (Dec-Jan). Kaarin responded that this can be looked into and prepared for.
- Keeping the event sanction fees capped at \$75 each for organizers that plan multiple events.
- Currently some conflict with organizers and event dates. Working through the issues with the organizers.

Zach

- New and returning events to the road racing calendar.

- Organizers are currently looking for a new location for the Criterium. Roadwork around the commons will make this venue unusable for this year. BNS to support the organizer in conversations with possible venues.

Lawrence

- As outgoing VP of ORA, Lawrence gave an update on projects.
- A draft land use agreement has been sent to Halifax Water for the use of land around Spider Lake.
- There has been a meeting with the Department of the Environment about the Five Bridges land area for MTB to be on the ATV trails.
- Keep the NS Trail Federation updated on MTB trail work.

Adam

- Adam will be working on a campaign to drive membership using photos and slogans.

lola

- Nothing at this time

Kimberly

- Going to touch base with Sarah and Stacey to get updated on current financials and processes.

Call to adjourn by Keith at 8:40pm by Simon and seconded by Kaarin.