

**Bicycle Nova Scotia Board of Directors**  
**The Terrace**  
**October 11th 2017**  
**Minutes**

**Present: Zach Steinman, lola Doucet, Gaynor Ferguson, Scott Davis, Mary Ellen Donovan, Jon Burgess, Alan Scott, Mike Kennedy, Susanna Fuller, Ben Buckwold, Jesslyn Fowlie**

**Regrets: Lorenzo Caterini, Madeline Sawler, Ryan Lindh, John Trites**

	ITEMS	DISCUSSION POINTS	ACTIONS/DECISIONS
1.	<b>Bring to Order/Approval of Minutes</b>	<p>Meeting brought to order by lola at 6:41 pm</p> <p>Motions and actions to be more accurate</p> <p>Kaarin the change from what is in the minutes</p> <p>Madeline to write a letter NS environmental network. Lola and Susanna to sign off</p>	<p><i>Motion:</i></p> <p><i>Actions:</i> Approved by all Gaynor make changes to Minutes in September</p>
2.	<b>Agenda</b>	<p>Bike book Macintyre</p> <p>SSP 50/50 share</p> <p>Adam recommends with SSP Board</p> <p>Adam supports with SSP as long as Adam is fundamental in finding \$11,000.</p> <p>Adam to regular update the board where</p>	

we are. Minutes correction last September

Update for BNS Zone 4 can do most of what we want it to do about 90%. To be finish by March 2018. We need to sort out the insurance. Membership to be moved to January to March. Signing up people in events. Annual basis on membership and insurance.

Email fraud nothing back from RCMP. Madeline writing to SN and lola and Susanna to sign off on

Macintosh Run we would support but no letter went to them

Conflict of interested and it was discussed and then ME & Susanna and Chuck had a good talk Chuck will stay on board till his term is up. BNS has a seat on their committee. ME and Susanna write a letter to chuck and the board

Mountain bike trails get infrastructure don't include all trails.

BNS key asks from Councilors

3.	<b>Board more effective</b>	<p>How are we more effective Staff sending list of what is going on. Take notes and following up on action items.</p> <p>Ebikes turn around fast. Turned around the mountain bike correspondence. Lots of emails that are not applicable to everyone can we cut the list down to the right people but if it applies to all then send to everyone. Maybe a discussion board instead of email</p> <p>ÉÉ We need to communicate more. Try and minimise and still send out as board members can read.</p> <p>Sector specific then don't send to all the board but if it does then do. Tag line more specific. Staff levels funding and job descriptions and who reports to whom. Direct information to staff we need more directions. Quicks books for the financials so we can see what is being spent and received so we can hand it over to someone with a financial background.</p> <p>As a group, we should be able to see what is in the budget for athlete development or whom ever. However, we are not there yet.</p>	<p><b>Motion:</b></p> <p><b>Actions:</b> <i>Check in with Mike on HST</i></p>
----	-----------------------------	--	---

4.	<b>Comp Awards Night Planning</b>	<p>We have been going to the same place for 3 years Can we ask them to get more servers? we had 125 people last year. Last cycle cross 18<sup>th</sup> Nov 2018 so that will awards evening. Finbars in Dartmouth explore. Awards go out and get them from different places. Voting questionnaire for nominees Adam did it. Give always would be awesome! Race organizers where there</p>	<p><b>Motion:</b></p> <p><i>Actions: Zach check out Finbars in Dartmouth. Seating and availability Adam to do Voting questionnaire Lola to send a message to comp people Ryan need completion point</i></p>
5.	<b>Insurance</b>	<p>How have do we roll it out and who is responsible? Back on forth with the document. Marsh will come to our meeting in November. 4 groups who are in. we didn't really engage with our partners. We need to say that we have insurance that covers you everywhere. We can get it out through the clubs and Facebook. We are seeing more and more people having accidents and this will cover them. HTC doesn't cover you if you get hit. We need an insurance committee we need them to get back by Dec meeting. Zone 4 people want to be interested in joining group</p>	<p><b>Motion:</b></p> <p><i>Actions: group to set up and drive the insurance group</i></p>

6.	<b>Marketing</b>	<p>Strategies plan we talked about rebranding. So, we are looking for a new logo for the massive not just to competitions so should we change the name.</p> <p>Chris wants to know what her scope is? She is going to meet twice with the marketing group Her deadlines pushed back as we were late in getting back to Chris. AGM launch the new branding logo</p> <p>Video Andrew Drummond on Social media. He does promotion videos we could look into.</p> <p>We need material for BNS and swag. Online store</p>	<p><b>Motion:</b></p> <p><i>Actions: Chris coming to November meeting</i></p>
7.	<b>Bike Summit</b>	<p>It is going to happen and be very political. We have a bicycle summit in two days of getting together. Ben went to Canada Bike Summit. Sarah Kirk. People to help get it up and running Jesslyn and Scott. Accessibility and Equability needs to be pushed to. Health issues and mental health and diversity and where is the community? Celtic shores system which is great.</p> <p>However, rum runners don't have many</p>	<p><b>Motion:</b></p> <p><i>Actions: Ben will coordinate Susanna will send an email to Jesslyn and Scott</i></p>

		sign or information points.	
8.	<b>Nomination Committee</b>	<p>Mike Kennedy up Treasurer          Jon Burgess Athlete Development          VP BMX          VP Mountain Bike Trails          VP MTB Comp          Events Coordinator          Director at large          VP Gender, Equity and Inclusion          Must have a general membership</p>	<p><b>Motion:</b></p> <p><b>Actions:</b> Newsletter and target people</p>
9.	<b>RAP Recreation Association Partnership</b>	<p>We are tied to a partnership with other groups in SNS. We have office. We can ask to get bigger space Someone to donate office space. Do we need to be in SNSÉ We are going is there anything on the horizon in SNS?</p>	<p><b>Motion:</b></p> <p><b>Actions:</b> Madelyn to look into.</p>
10.	<b>Short Items</b>	<p>Board retreat connect and get to know each other</p> <p>Commissaire on line</p>	<p><b>Motion:</b></p> <p><b>Actions:</b> Good Idea</p>

	<b>Next meeting</b>	<b>November 8th 2017</b>	<i>Action: Scott and Jon</i>
	Adjourn	Meeting adjourned at 20:36 pm	

**Submitted by: Gaynor Ferguson**

DRAFT

DRAFT