

Bicycle Nova Scotia Board of Directors
lola's boardroom
Wednesday, September 23, 2015
Notes

1 of 5

Present: Adam Berry, Ben Buckwold, lola Doucet, Susanna Fuller, Kimberly Hoffman, Sherry Huybers, Madeline Lawler, Alan Scott

Regrets: Martin Austin, Alan Avis, Adam Barnett, Adam Bowes, David Hales, Jamie Lamb, Ryan Lindh, Simon Myatt, Zach Steinman

	ITEMS	DISCUSSION POINTS	ACTIONS/DECISIONS
1.	Bring to Order/Approval of Minutes	lola called the meeting to order at 6:45 pm. Quorum was not met at this meeting thus minutes from the July 15, 2015 meeting could not be approved.	
2.	Agenda	As circulated.	
3.	New Staff Person/Resume Review	Susanna reported that there were 18 resumes for the staff position. Kim, lola, and Susanna are reviewing the resumes. Feedback is needed by Monday, Sept.28. The 3 organizations will submit their top picks. Susanna would like to start interviewing before October.	
4.	Grants and Fundraising Update	Susanna and Ben provided updates on funding and grants: MEC grant – Submitted. Looking for funding for trails issues. Medway Community Forest to partner. Letters of support from Depts. Of Environment and Natural Resources. ACOA - \$800,000 for Blue Route. Full recommendation from ACOA. Waiting on election for answer to request. Tourism NS – Waiting to hear on application. Dept. of Energy – Blue Route planning project. Dept. of H and W – WOW and Blue Route programming. PSO – BNS has undersubscribed to most of this	

		<p>funding.</p> <p>Susanna reported that she is putting a proposal together for BOD to keep Adam Barnett. It will involve a membership development plan to help fund his position.</p>	
5.	Sector Reports	<p>See Appendix A for submitted sector reports.</p> <p>BMX– Adam Berry reported that there is a major increase in the number of youth involved. Discussion on how BNS can help took place.</p> <p>Cyclocross – Kim reported that the cross season started. Discussion of BNS partnering with Lorenzo on this series took place and that it is a good partnership.</p> <p>Registrar – Alan Scott reported that not all BOD directors are BNS members. He also wanted to know how he would get the associated club numbers.</p> <p>Mountain Bike – lola reported for Ryan. She noted that planning for awards banquet needs to take place. The banquet will take place in November or December. A subcommittee may be needed. Also provincial medals need to be discussed by committee members.</p>	<p><i>Action: Alan Scott to contact directors who are not BNS members.</i></p> <p><i>Action: David to contact associated clubs in January for membership numbers.</i></p> <p><i>Action: lola to contact Ryan and Zach with ideas.</i></p>
6.	Short Items: <i>WOW</i>	<p>Susanna reported on WOW and noted that there were 9 clubs started and another 8 planned for next year. A discussion about a WOW club for BNS took place. lola asked about an online store and it was noted that Adam Barnett was working on promotion of BNS and revenue generating for BNS</p>	

	<p><i>AWOL People</i></p> <p><i>Co-Presidency</i></p> <p><i>Athlete Development and Review of Conflict of Interest in decision making</i></p> <p><i>Bill 93</i></p> <p><i>Bike Summit</i></p> <p><i>CCC Meeting</i></p>	<p>lola brought the issue of how to find materials from BNS BOD members that go missing. It was decided that Drop Box is working well.</p> <p>lola and Susanna discussed the notion of Co-Presidency becoming permanent for BNS so that there will always be representation for both PRO and PSO. It was decided that the governance structure of BNS to achieve the vision of BNS needs to be decided on through strategic planning.</p> <p>Susanna brought up the conflict of interest with the VP of Athlete and Coaching Development on decisions. She noted the red list and suggested a facilitator for AD functioning.</p> <p>lola brought up meeting with TIR, RSAC and other strategic groups to work out Bill 93 issues. She noted that a lot of people want to be involved in these discussions. Madeline expressed that she wanted to be involved.</p> <p>Susanna discussed the Bike Summit program and suggested BOD members go if they can.</p> <p>lola reported that this meeting is taking place October 29-30 in NFLD. It was noted that BOD membership needs to vote on funding a second representative.</p>	<p><i>Action: Alan Scott to send an email to BOD with a motion on a second representative.</i></p>
	<p>Next meeting</p>	<p>October meeting to be decided upon at a later date.</p>	
	<p>Adjourn</p>	<p>Meeting adjourned at 8:43 pm</p>	

Submitted by: Sherry Huybers

Appendix A – Sector Reports

Registrar

Good Evening everyone

Cyclocross is the new black!

Below are the numbers for this season so far

	2015	2014	difference
general	184	248	-64
supporting	14	7	7
race	253	229	24
women race	30	37	-7
cyclocross	30	0	30
total	481	484	-3

Please note that none of these numbers for 2015 contains members from Associated clubs.

1. Registrations for cross licences are steady, with usually daily registrations so far.
2. Just a reminder that not all BNS board members have registered with BNS for 2015. If you aren't sure if you are registered, let me know.
3. The Zone 4 webpage now has users signing up under their unique username rather than a generic one. We ran into issues with members locking out access with miss-spelled passwords.
4. Speaking of Zone 4, BNS has taken on a lot of new event registrations for this year. A lot of these came from Atlantic Chip, as well as several new events on the calendar for this year. Overall feedback has been positive from event organizers. More Z4 event registrations gives more exposure to BNS as they are closely affiliated. There are several events on the BNS race calendar that don't use online registration. Based upon the good results that come from online registration (mainly easy sign in for racers on race

day, less money to exchange, and one less thing for race organizers to fret over) we should look at expanding Z4 for next year to those events.

5. I have been in discussion with David Hales on how members of Associated clubs can be shown as "members" of BNS. Some clubs have expressed interest in having their member's names on some sort of list that shows they are members of BNS. The current system has 4 types of members: General, Supporting, Cyclocross, and Race/technical. All of which have a monetary transaction. There is no system set up for members of Associated clubs to register unless they join as a general or supporting member. This is the way that they originally registered before the Associated clubs came into effect. These members are encouraged to join as a supporting or general member, but there is a cost associated to that, in addition to any costs they have to pay to join their associated club.

Thanks
Allan Scott