



**BICYCLE NOVA SCOTIA
Board of Directors Meeting Minutes
Tuesday, January 11, 2005**

Present: Jim Trussler, Cathy Dunbar, Suzanne Lamb, Peter Mushkat, Kevin Besner, Matt Rockwell, Gerard Walsh, John Smith, Mark Foster, Pierre Nie, Cynthia Fry.

1. Approval of Minutes - December 13, 2004 Meeting

The minutes of the December 13, 2004 meeting were approved. Moved by Matt and seconded by Peter. Passed.

2. Business arising from the December 13, 2004 minutes

a) Insurance and membership sub-committee

Draft club and team guidelines have been circulated by email to the Board of Directors for comment and feedback. The benefits of club and team affiliations were discussed. Cathy noted the costs of having a team, especially in rural areas. Gerard proposes that every competitive club host at least one race per season. In the 2004 race season, 16 clubs were registered with BNS. The club's coaches and commissaires were not tracked in 2004.

Gerard distributed a draft "Club Affiliation Guidelines –2005" document at the meeting.

As of 2005, general membership in BNS and insurance coverage for club members will be administered through affiliated clubs. The club will pay BNS the general membership fee for each of their members. Non-members (anyone who hasn't joined BNS or is not a CCA/UCI license holder) should not be permitted to participate in club events. The sub-committee will be working on the proposals for Club and Team affiliation packages throughout January and expects to have them completed by the end of the month.

b) Communications policy

John presented Andrea Moritz's draft proposal for the Communications Strategy. Proposals include offering more benefits to join BNS, targeting various sectors, brochures, posters and display kits for stores and bike fairs. John will be heading up these initiatives, and will receive help from Board Members, as required.

c) Members handbook

Peter discussed changing the format of the handbook to make it easier for electronic display. A discussion was held concerning fines for road race rule violations. Work on the handbook will continue this month.

3. Financial report

Cathy reported that the financial statements will be presented on a monthly basis. Mark requested that monthly transactions be made available to Board members. Cathy will print off the ledger transactions and the committees will keep budgets and report back monthly to the Board.

4. Track proposal

Pierre gave a power point presentation on the merits of an indoor track in HRM. Pierre will report back at the next Board of Directors meeting with cost estimates and what he has learned from making further contacts within HRM.

5. Decision items

a) Funding of first race put on by a club.

A motion was made by Gerard that BNS should cover the sanction fees and commissaire fees for the first race organized by a club. Seconded by Cathy. Passed. Jim and Kevin will handle issues with the Dept. of Transportation.

b) Funding for coaching course.

Andrew Feenstra will be hosting a Level 3 Technical coaching course this winter. A motion was made by Jim to fund Andrew, if needed. John seconded the motion. Passed.

c) Website advertising.

Mark discussed the need for developing proper guidelines and concepts. Further discussions will be held at the next meeting.

d) Atlantic Series

Participation by BNS in an Atlantic Race Series for 2005 was discussed. A consensus was reached that BNS should not participate in an Atlantic Series in 2005. Motion made by Jim, seconded by Kevin. Passed.

e) BMX funding.

A discussion was held concerning paying a person to look after BMX. No decision was made at this time.

6. Updates by each committee chair

Road Committee: Kevin reported that the committee is working on the Road Organizer's Guide.

Mountain Bike Committee: Matt reported that there are four mountain bike races in addition to the Cyclesmith short track evening series confirmed for the upcoming season. There are also five more possible MTB races, not yet confirmed. Chief mountain bike commissaire, Ryan Boudreau, has requested funding for a new

laptop computer and clothing for the commissaires. A commissaires course will be held the weekend of January 22-23, 2005. The cost is \$20.00.

Other Business

Cathy informed the Board that a fund-raiser for a bike path in Kieran O'Malley's memory will be held at the Wolfville Lions Club on Sat. January 15, 2005. Tickets are \$10.00.

The issue of reimbursement for mileage expenses was discussed. Following the discussion, a consensus was reached that Board Members who travel more than 50 kilometres to attend a Board meeting should receive mileage. Peter moved that Board Members who travel greater than 50 km to attend a Board Meeting be paid mileage at the rate set by the Federal Treasury Board. Seconded by Gerard. Passed.

The next meeting will be held on February 16, 2005 at 7:00pm.

Submitted by:
Suzanne Lamb
BNS Secretary